



SOJOURNER'S PERMIT CHECKLIST **FOR NEWBORNS IN ITALY**

During your tour in Italy, if you have a newborn who is born in Italy or in the Schengen Area, and neither parent is Italian nor a European Citizen, your newborn will need a Sojourner's Permit. If the newborn is born outside of the Schengen Area, you must first obtain a passport for the newborn and apply for a Mission Visa in the country where the child is born before coming back Italy.

One of the parents holding a valid permit – together with any other children already included in that permit—must apply for the renewal of their current permit, as if it had expired, and add the newborn by submitting the below documents to RLSO EURAFCENT Legal Assistance Office. Applications will be accepted as soon as you have all the documents.

REQUIRED DOCUMENTS FOR APPLYING WITH RLSO EURAFCENT

Original Sojourner's permit of a parent and all other permits of children included on that parent's permit. If lost, you MUST provide a police report from the Carabinieri. You can contact India-7 (626-5549) for assistance with filing a report. It is recommended to bring a copy or photo of your lost permit.

Note: The immigration office does NOT accept a report in English from Security.

No-Fee/Official Passport of parent AND of any other child included on parent's permit: (valid for at least 6 months) - bring original AND:

- two (2) copies of photograph page and "official" language page next to it;
- Contractors and Non-US citizens will bring regular Tourist Passport and copies of photograph page;

Tourist Passport for the Newborn can be accepted in lieu of the No-Fee passport.

- two (2) copies of photograph page

THREE (3) IDENTICAL Passport-size photos: for parent (taken within the last 6 months)

TWO (2) IDENTICAL Passport-size photos: for newborn and any other children included on parent's permit (taken within the last 6 months)

Copy of ITALIAN BIRTH CERTIFICATE of Newborn: You obtained this at the hospital where the baby was born, and it is different from the Consular Report of Birth Abroad (CRBA), which is not needed.

Copy of Parent's MARRIAGE CERTIFICATE if mother has legally changed her maiden name into married name

Copy of your or sponsor's orders: Military orders, Civilian Orders, accreditation letter (DOCPER/ECOPS), Verification of employment, or Proof of Extension if already available.

Copy of your rental lease: *(Only required if you live in Naples province e.g., Naples, Pozzuoli, Lago Patria, Bacoli, Quarto, etc.)* If you own the home where you live, bring proof of ownership. If you live in a house you do not own but you do not pay any rent, bring copy of the agreement between you and the home owner.

Note: This does not apply if you reside in Caserta province, e.g., Gricignano, NSA Naples Support Site, etc. RLSO EURAFCENT cannot accept applications if you live in other provinces, e.g. Avellino, Benevento, Salerno or outside the Campania Region.

Completed Permit Worksheet: Obtain a copy at the RLSO EURAFCENT Legal Assistance Office or by emailing napleslegalassistance@us.navy.mil. Complete both sides of worksheet; write legibly; sign and date.

Note: The worksheet is not the final application, which will be prepared by RLSO EURAFCENT staff.

Contact RLSO EURAFCENT Legal Assistance office at napleslegalassistance@us.navy.mil or call DSN 626-4576 or 6262-5181 (Comm. +39 081-568-4576/5181) to request assistance.